



Posting Date: May 23, 2003

**INVITATION FOR BIDS
CITY OF NORFOLK - DEPARTMENT OF PUBLIC WORKS**

PROJECT: NORFOLK CITY JAIL ELEVATOR MODERNIZATION

Owner: City of Norfolk
Public Works Department
Room 700, 7th floor, City Hall Building
810 Union St., Norfolk, VA 23510
Contact: Chris Smith
Tel: (757) 664-4646

A&E: James Lawrence & Associates
9209 Donora Drive
Richmond, Virginia 23229

Contact: Jim Lawrence
Tel: (804) 747-0971

Sealed bids are to be received in Public Works Department, Attn: Contracts Office, Room 700, 7th floor, City Hall Building, 810 Union Street, Norfolk, VA 23510 until **3:00 p.m., Thursday, June 12, 2003** for the above titled Project.

The Work under this Project consists of the replacement of an eight-story traction passenger elevator including, but not limited to, motor, controller, cabling, guides, and refurbishment of the cab. The project also includes a remote operating system and camera monitoring.

A pre-bid conference will be held at 2:00 p.m., Tuesday, June 3, 2003 in the City Hall Building, 7th Floor. The conference is non-mandatory but highly encouraged.

Bidding Documents are available from the Department of Public Works in accordance with the Instructions to Bidders upon non-refundable payment of **\$35 per set** in the form of a check made payable to Treasurer, City of Norfolk. Cash payments will not be accepted.

Copies of the Bidding documents will be on file and open to inspection at the local offices of Builders and Contractors Exchange, Inc. (757-858-0680), F. W. Dodge Plan Room (757-497-5800), and the Tidewater Regional Minority Purchasing Council (757-627-8471).

A Bid Bond, certified check, or cashier's check made payable to the Treasurer, City of Norfolk, for 5% of total bid must accompany each bid.

State Contractor registration class and number is required on the outside of the envelope.

The City reserves the right to cancel the bid opening or to reject any or all bids in whole or part, when it is in the best interest of the City. The right to waive informalities and to determine responsiveness of any bid and responsibility of all bidders is reserved to the City. Withdrawal of bids will be in accordance with Section 33.1-42.1 of the Norfolk City Code and Section 11-54 of The Code of Virginia, 1950 (as amended).

John M. Keifer
Director

Virginian Pilot - May 25, 2003
Journal & Guide - May 25, 2003